

Mr R Plummer  
Woodside  
Hydewood Lane  
Rochford  
Essex  
SS4 3RRAsk for: Natalie Dowson  
Ext No.: 3414Email: [planning.applications@rochford.gov.uk](mailto:planning.applications@rochford.gov.uk)My Ref: 07/01103/COU  
Your Ref:

DATE: 21st December 2007

Application No:	07/01103/COU
Applicant:	Mr R Plummer
Site Location:	56 West Street Rochford Essex SS4 1AJ
Proposal:	Change Of Use From Offices to Use as Single Dwelling

Dear Sir/Madam

**Town & Country Planning Act 1990 (as amended)**  
**Town & Country Planning (General Development Procedure) Order 1995 (as amended)**

I am writing with reference to your recent planning application, received on 14th December 2007, for development at the above site. An initial check has identified the application as being invalid and I would therefore be grateful if you would give your attention to the matter(s) detailed below: -


- 1 Please indicate on the returned ownership certificate the date upon which notice was served on the owner of the land

In addition to the above point, would you confirm that no external changes to the property are proposed i.e. windows or alterations. I have retained the submitted documentation and would request that you provide the information/details required as soon as possible, so that I may formally register the application and begin to consider your proposal more fully.

Yours faithfully,



CONFIRM NO EXTERNAL CHANGES TO THE PROPERTY

**Shaun Scrutton**  
Head of Planning And Transportation  
4/1/08



# Certificate of Land Ownership

Town and Country Planning (General Development Procedure) Order 1995 - Under Article 7

Please use **BLACK** ink.

**This certificate is needed to accompany any application for planning permission.**

If you own all of the land within the application site, you must complete **Certificate A**. If you do not own all of the land you must complete **Certificate B**. If the land forms part of an agricultural holding you will **also** need to complete **Certificate C**. If you do not know the owner of the land, you must complete **Certificate D**.

## Address of the application site

56 WEST STREET,  
ROCHFORD,  
SS4 1AJ

## Certificate A

I hereby certify that:

- 1 On the 21 days before the date of the accompanying application nobody, except the applicant was the owner (1) of any part of the land to which the application relates.

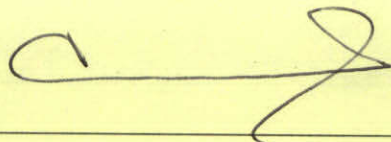
AND

2. None of the land to which the application relates constitutes or forms part of an agricultural holding (2).

Signature

on behalf of:

Date



30/10/07

## Certificate B

I hereby certify that:

- 1 I have/the applicant has (3) given notice to everyone else who, on the day 21 days before the date of the accompanying application was the owner of any part of the land to which the application relates, as listed below:

Name of the owner

ACTIVE CHARTERING LTD  
SUNTRUST RETIREMENT  
SCHEME

Address

c/o  
ACTIVE CHARTERING  
LTD  
56, WEST ST.  
ROCHFORD SS4 1AJ

Date Notice served

30/10/07

- 2 None of the land to which the application relates constitutes or forms part of an agricultural holding (2)

Signature

on behalf of:

Date

  
R.W. PLUMMER

ACTIVE CHARTERING LTD  
SUNTRUST RETIREMENT  
SCHEME  
MANAGING TRUSTEE

30/10/07.



**Certificate C** (To be completed if the application site forms part of the agricultural holding)

I hereby certify that:

- 1 There are no tenants of the agricultural holding (3).
- 2 I have/the applicant has (3) given notice to every person other than myself/himself/herself (3) who, on the day 21 days before the date of the accompanying application, was a tenant of an agricultural holding on all or part of the land to which the accompanying application relates, as listed below (3).

Name of the owner	Address	Date Notice served
Signature	on behalf of:	Date

**Certificate D**

I hereby certify that:

- 1 I/The applicant cannot issue a **Certificate A** in respect of the accompanying application.
- 2 I have/The applicant has taken all reasonable steps open to me/him/her to find out the names and addresses of everyone else who, on the day 21 days before the date of the application was the owner(2) of any part of the land to which the application relates, but have been unable to do so.

These steps were followed:

3 Notice of the application as attached to this certificate, has been published as follows:		
Local Newspaper circulating in the area where the land is situated (copy of notice should be attached)	Date of publication (which must not be earlier than the day 21 days before the date of the application)	
Signature	on behalf of:	Date

- (1) Owner means a person having a freehold interest or leasehold interest with at least seven years left to run.  
(2) Delete if application does relate to an agricultural holding and complete the Agricultural Holdings Certificate (C).  
(3) Delete as applicable.



Active Chartering Limited



Active Agencies Limited



C.W. Grain Limited

## *The Active Group of Companies*

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**Roy Plummer**

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