



# SK Signs & Labels Ltd

## Artwork Approval Form

**Client:**

Date:

Job Ref:

Description:

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**Customer Checklist**  
(please tick where appropriate)

Quantity	<input type="checkbox"/>
Size	<input type="checkbox"/>
Material	<input type="checkbox"/>
Colours	<input type="checkbox"/>
Spelling	<input type="checkbox"/>
Typeface	<input type="checkbox"/>
Art Layout	<input type="checkbox"/>
Re-Proof	<input type="checkbox"/>
APPROVED	<input type="checkbox"/>

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Approved on behalf of:

Company:

Name:

Date:

Rochford Hundred Golf Club

**New Members Welcome**

Golf and Social Memberships available

Try our "New to Golf" packages

Looking to book your Golf Society day?

[www.rhgc.co.uk](http://www.rhgc.co.uk)

Panel @ 2000mm x 1800mm  
+additional 275mm for shaped top

Rochford Hundred Golf Club

Looking to hold your special occasion at a premier venue

Set in the ancestral home of Anne Boleyn

RHGC can host weddings, birthdays, anniversaries, dinner dancing, charity fundraising events

Contact [admin@rhgc.co.uk](mailto:admin@rhgc.co.uk) or 01702 771111 for booking forms or sample menus

[www.rhgc.co.uk](http://www.rhgc.co.uk)

Panel @ 2000mm x 1800mm  
+additional 275mm for shaped top

FAX BACK : 01702 462401

POST: SK Signs & Labels, 16 Brookside Centre, Temple Farm Ind. Est, Southend, Essex SS2 5RR

EMAIL: info@sksigns.co.uk

**From:** Mitchell Smith [mailto:mitchell\_c\_smith@hotmail.com]  
**Sent:** 10 February 2017 12:32  
**To:** SK Signs  
**Subject:** Re: Signage

Hello Dave  
 Things are progressing not as quickly as well all anticipated, apologies from my end.  
 Anyway can we firstly amend wording on signs as follows.

**Board 1** left hand side under our logo please insert Rochford Hundred Golf Club.  
 Delete out James Braid Championship line.  
 Delete out contact admin two lines on this board.  
 Delete out the website address shown but add in [www.rhgc.co.uk](http://www.rhgc.co.uk)  
 Above to be set out.  
**Board 2** right hand side under our logo please insert Rochford Hundred Golf Club.  
 Delete out the website address shown and add in [www.rhgc.co.uk](http://www.rhgc.co.uk)

If you can send back to proof read, in the meantime as discussed we need to see a mock up of size and wording? what are timings, costs etc involved, can you reply as soon as possible.  
 Looking forward to hearing your thoughts and suggestions.  
 Kind regards  
 Mitchell  
 07771 164529.

**From:** SK Signs <info@sksigns.co.uk>  
**Sent:** 19 January 2017 09:24

